

Tyngsborough Sewer Commission
Meeting Minutes
July 25, 2013 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)

Call to Order

The meeting was called to order by Jeff Hannaford at 6:12 PM.

Item 1) Citizen's Time: None

Item 2) Administrator's Report attached

- 1) Bridgeview Commercial Condominium tie in fee: Discussion regarding the various ways to calculate the tie in fee. Discussion regarding requiring tie ins on privately owned sewer lines.
Motion to use square foot and Title V guidelines to calculate the tie in fee was made by BM.
Second: FP.
The motion carried 3-0-0.
- 2) Draft Commercial Covenant Agreement: Discussion regarding:
 - a) a minimum connection fee to qualify for a Covenant being equivalent to the residential fee of \$4,950.00
 - b) bankruptcy protection for the Town.
 - c) amortization of fees for larger projects.
 - d) a maximum amount that could be financed through the covenant.
- 3) Woodard & Curran Contract:
Motion to allow Jeff Hannaford sign on behalf of the Commission, conditioned upon the Administrator reviewing the document for changes and approval by the Town Accountant for funding was made by BM.
Second: FP.
The motion carried 3-0-0.
- 4) Minutes:
Motion to approve minutes from 5/23/13 & 6/27/13 as written was made by BM.
Second: FP.
The motion carried 3-0-0.

Item 3) Superintendent's Report Attached:
So noted.

Item 4) Correspondence: Abatement request by Berry's Grove related to the water main leak from the previous billing period.

Motion to apply the same methodology for the last abatement calculation was made by FP.
Second: BM.
The motion carried 3-0-0.

Item 5) Complaints None

Item 6) New Business None.

Item 7) Old Business

- 1) Dracut Sewer Commission meeting: Jeff Hannaford informed the Commission about the meeting with the Dracut Sewer meeting along with Chelmsford.

Item 8) Adjournment

Motion to adjourn was made by FP.

Second: BM.

The motion carried 3-0-0.